



## **Ontario Principals' Council Director of Professional Learning**

Reporting to the Executive Director and working with the Senior Staff at the OPC, the Director of Professional Learning will build on and extend the OPC's reputation for the development and delivery of relevant, responsive professional learning for principals and vice-principals in Ontario, Canada and around the world. There is a salary range for this position beginning at \$150,000 per annum.

### **The Director of Professional Learning will**

- Coordinate the OPC's professional learning programs, in Ontario, nationally and globally with a singular focus on leadership excellence to support student achievement
- Be a vital part of the OPC's Senior Staff not only in support of our professional learning activities but for the OPC as a whole
- Lead and inspire the professional learning staff team
- Liaise with school boards to promote a continuum of professional learning and leadership development for all levels of leadership in their districts
- Liaise with the Ministry of Education and other education partners to represent the OPC and ensure programs reflect current realities in schools
- Highlight and share best practice throughout Ontario related to programming
- Identify, procure and/or develop current research and effective tools related to serving all students.

### **Success Criteria**

The OPC's next Director of Professional Learning

- has recognized expertise and passion for the design, development and delivery of professional learning
- is dynamic, resourceful, entrepreneurial and innovative
- is an excellent communicator
- demonstrates comfort using and encouraging others to use technology to enhance learning
- has demonstrated skills in business management and marketing
- strongly believes in and exhibits a "lead learner/co-learner" and strong team member mentality
- demonstrates a provincial and global perspective on all education matters
- has a deep understanding of adult learning principles when engaging adult learners
- has taught, completed and/or is familiar with a variety of OPC Additional Qualification programs.

- Being a practising or recently retired principal/vice-principal or having leadership in Ontario's public education system is preferred.
- Having an Ed.D. or Ph.D. in education is an asset.
- In addition to the ability to speak and/or write in English, proficiency in other languages, especially French and/or Spanish, is an asset.

## **Application Process**

Applicants are asked to submit

- A letter of application (cover letter)
- A curriculum vitae
- Two professional references
- A one-page outline of your vision for the OPC's professional learning over the next five years.

**Completed application packages** must be received electronically or in paper format at the OPC office no later than **4:30 pm on March 15, 2019**.

Applications should be marked to the attention of Judith Peden, Office Manager at [jpeden@principals.ca](mailto:jpeden@principals.ca) or mailed/faxed to Judith at

2700-20 Queen St., W., P.O. Box 7  
Toronto, ON M5H 3R3  
Fax: 1-866-412-5976

Applicants being considered for interviews must be available for interviews being held on **Tuesday April 16, 2019**.

The Ontario Principals' Council (OPC) is committed to accommodating the individual needs of job candidates, in accordance with the *Accessibility for Ontarians with Disabilities Act (AODA)*, Integrated Accessibility Standards Regulation 191/11, within our recruitment processes and our skills assessment testing practices. Disability-related accommodations during the recruitment and selection process are available upon request.

The OPC is an equal opportunity employer committed to diversity and inclusion. We are pleased to consider all qualified applicants for employment without regard to race, colour, religion, sex, sexual orientation, gender identity, national origin, age, disability, protected veteran's status, Aboriginal/Native American status or any other legally-protected factors.